



**Minutes of the Parish Council Meeting held at St Andrew's Church, Tur Langton
21st October 2019 at 7.30 p.m.**

(Note this meeting was originally planned for 15/10/19 but was rearranged as the original meeting would not have been quorate)

Present: Cllr T Bladon, Cllr P Officer, Cllr C Staveley

		Action
1.	124/19 – Apologies for Absence – District Councillors Robin Hollick, Philip King, Simon Whelband Cllr J Haynes (away). It was resolved to accept the reason for absence	
2.	125/19 – Declarations of disclosable pecuniary interests and granting of dispensations Cllrs Bladon, Officer and Staveley, item 5 – Village Hall. Cllr Bladon is a Trustee and Cllrs Officer and Staveley are committee members. All have dispensations to speak and vote on this item to the next election.	
3.	126/19 – To approve the minutes of the previous meeting held on 17th September 2019 Resolved that the Minutes of the Parish Council Meeting held on 17/9/19 be approved and adopted as a true record.	
4.	127/19 – Questions from members of the public – none present	
5.	<p>128/19 – Village Hall</p> <p>5.1 Update on work done so far – the roof work is complete and the Parish Council is happy with the work. Harborough District Council (HDC) Building Control have inspected the work and signed it off. The joinery work to the walls is progressing and the council is happy with the work done so far.</p> <p>5.1.1 Addition to contract with B Jarvis Roofing Ltd to remove and dispose of rotten timber and carry out repair - £560.00</p> <p>Variation to contract – whilst the work was being done when the roof felt was removed areas of rot were discovered. The variation to the original contract to remove and dispose of the rotten timberwork and carry out the repair is £560.00. This variation was recommended to the Parish Council by the Village Hall Advisory Committee and approved in writing to the contractor by the clerk in line with Financial Regulation 12.3</p> <p>5.1.2 To approve payment for roof work to B Jarvis Ltd £23,863.65 + £4772.73 VAT = £28,636.38</p> <p>The contract agreed with B Jarvis Roofing Ltd at the meeting on 6/9/19 was £23,303.65 + VAT and the addition for the rotten timber (5.1.1 above) brings the total to £23,863.65 + VAT. The invoice has been received.</p> <p>It was resolved to approve payment of this invoice for £23,863.65 + £4772.73 VAT = £28,636.38</p> <p>5.2 To Authorise purchase of wooden cladding for stud wall as part of the joinery package – deferred to a future meeting</p>	

5.3 Windows package and Joinery Package contracts with Burton's Builders

The Risk Assessment and Method Statement (RAMS) and insurance details have been submitted by Burton's Builders and confirmed to be satisfactory.

5.3.1 To approve contract for purchase of windows direct from supplier and amended estimate from Burton's Builders to reflect this.

At the meeting on 17/9/19 the contract for the windows package was awarded to Burton's Builders, estimate £7,500, no VAT (this estimate includes the purchase of the windows) with the option of the Parish Council sourcing and purchasing the windows directly from the supplier, with the estimate from Burton's Builders reduced accordingly to reflect this.

Burton's Builders have submitted a revised estimate reduced to take into account the option of the Parish Council purchasing the windows from the supplier. The revised estimate is £3,960.00

It was resolved to purchase windows directly from supplier and to accept the estimate from Burton's Builders and source the windows from the supplier (see below)

A quotation has been received from A14 Building Plastic Ltd £2,950.00 + VAT = £3,540. When compared with quotations for the windows considered at meeting 17/9/19, which included costs for the windows this is competitive

It was resolved to purchase the windows from A14 Building Plastic Ltd at £2,950.00 + VAT = £3,540.00

This service is to be gifted to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976)

5.3.2 To approve interim payment to Burton's Builders of £2,000.00

Burton's Builders have submitted an invoice for an interim payment for the work done so far on the joinery package (labour and materials). (The full estimate approved for this package is £3,750.00)

It was resolved to approve paying this invoice for £2,000.00.

This service is to be gifted to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976)

The balance due on this contract is £1,750, payable on completion of the joinery work.

5.4 To approve contract for supply and laying of screed floor

Two quotations have been received:

- Leicestershire Concrete Plumbing - £2,150.00 + VAT
- Midland Flooring - £2,260.00 + VAT

Attempts to get a third quotation have been unsuccessful. As the value is below £3,000.00 and the council has strived to get three quotations the requirement in Financial Regulation 11.1h has been satisfied.

	<p>The Advisory Committee recommendation is to accept the quotation from Midland Flooring as they were very proactive in developing a solution over the asbestos tiles. Midland Flooring will require a payment of 50% with the order.</p> <p>It was resolved to accept the quotation from Midland Flooring - £2,260.00 + VAT and to authorise payment of £1,130.00 + VAT (50%) on receipt of invoice</p> <p>This service is to be gifted to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976)</p> <p>Clerk to send official order. Cllr Officer will liaise with the company over start date.</p> <p>The Risk Assessment and Method Statement (RAMS) will be submitted and reviewed prior to the contractor commencing the work.</p> <p>5.5 To approve swapping the skip with Bakers Waste when it is full</p> <p>The council already has an account with Bakers Waste. A quotation of £225.00 + VAT has been received from Bakers Waste to exchange for another 8-yard skip. A 12-yard skip for 3 months is £388.67 + VAT (verbal quotation). Following discussion, it was agreed that two 8-yard skips will best meet the requirements.</p> <p>It was resolved to authorise two exchanges for an 8-yard skip at £225.00 + VAT and to authorise payment when skip is exchanged on receipt of invoices.</p> <p>Cllr Staveley will liaise with Bakers Waste regarding timing of exchanges and access.</p> <p>5.6 To agree to apply for a Climate Change Grant from Leicestershire County Council for lighting.</p> <p>It was resolved to apply for a Climate Change Grant up to £5,000.00</p> <p>Cllr Bladon will lead on this on behalf of the Parish Council</p> <p>5.7 To agree to apply for Awards For All Grant for fitting out the toilets</p> <p>It was resolved to apply for an Awards For All Grant up to £10,000.00</p> <p>Cllr Bladon will lead on this on behalf of the Parish Council</p> <p>5.8 To authorise fee for Building Control Application, Harborough District Council (£550.00 + VAT)</p> <p>It was resolved to approve payment of the invoice from Harborough District Council for £550.00 + VAT</p>	<p>Cllr Officer</p> <p>Cllr Staveley</p> <p>Cllr Bladon</p> <p>Cllr Bladon</p>
<p>6.</p>	<p>129/19 – Planning and Enforcement</p> <p>6.1 General Report and update on applications / decisions from Harborough District Council</p> <ul style="list-style-type: none"> • 19/01326/TCA – works to trees, St Andrew’s Church, TL – to note permitted. This has been completed today. • 19/00209/FUL – erection of a single storey rear extension, conversion of garage to annexe, erection of single storey outbuilding and associated landscaping, Fargate Lodge, Main Street, TL – to note permitted. Work on this to be monitored. Clerk to ask HDC to clarify why this was allowed when it is outside of the limits to development as defined in the Neighbourhood Plan 	<p>clerk</p>

	<ul style="list-style-type: none"> 17/01478/FUL – siting of six shipping containers for use as office space with associated hardstanding (retrospective), The Manor, Main Street, TL – to note permitted <p>6.2 Housing needs survey – confirmation received from Midlands Rural Housing that the questionnaire will go out to households during week commencing 22/10/19 and the deadline for completion of the survey is 20/11/19. Households will be able to complete a paper copy or an online version. The covering letter and survey form were circulated.</p> <p>6.3 To agree response to the following applications</p> <p>6.1.1 19/01487/LBC – Internal alterations including the removal of sections of original walls and removal of a staircase and installation of a new staircase, replacement windows and doors, installation of insulation to increase habitable space, new stainless flue and erection of a balcony, Carpenters House, Main Street, TL</p> <p>6.1.2 19/01555/FUL – Erection of a balcony and installation of flue to side (rear) elevation and replacement doors and window, Carpenters House, Main Street, TL</p> <p>It was resolved to submit the following observations for these two applications:</p> <p>Tur Langton Parish Council concurs with the observations from English Heritage and Leicestershire County Council Archaeology that the supporting evidence is inadequate and that an assessment needs to be completed to demonstrate the age and significance of the staircase, first floor ceiling structure and internal walls, including photographs, before a decision can be made.</p> <p>6.1.3 19/01641/FUL – works to trees, Crox Farm House, Main Street, TL</p> <p>It was resolved to support this application</p>	
7.	<p>130/19 – Finance</p> <p>7.1 To note payments since last meeting</p> <p>Noted that invoice has been paid to Bakers Waste Services Ltd for skip - £450 including VAT – authorised at meeting 6/9/19</p> <p>7.2 To approve for payment:</p> <p>Leicestershire Gardens for grass cuts 4/9/19 and 26/9/19 - £140.00</p> <p>It was resolved to approve this payment</p>	
8.	<p>131/19 - Light in phone box – to approve repair as appropriate</p> <p>It has been noted that the light in the phone box is not working. It was agreed to contact Community Heartbeat Trust to clarify how to contact British Telecom for advice as to whether they are responsible and if necessary, to get an electrician to look at it.</p>	Clerk
9.	<p>132/19 – To approve the dates of next meetings and items for next agenda</p> <p>5/11/19 – Main Parish Council meeting</p> <p>14/1/20 – Main Parish Council meeting</p>	

Meeting was closed at 8.30 p.m.