



**Minutes of Parish Council Meeting (Virtual meeting Zoom)
9th March 2021 at 7.30 p.m.**

Present: Cllr T. Bladon, Cllr P. Officer, Cllr C. Staveley

Two members of the public for part of the meeting (item 5.2)

In attendance – Alison Gibson, Clerk

Action

1.	19/21 – Apologies for Absence – Cllr J Haynes, family commitments. It was resolved to accept the reason for absence.	
2.	20/21 – Declarations of disclosable pecuniary interests and granting of dispensations. Cllr Bladon, item 5.2 – Pre application discussion, The Brambles, Shangton Road, TL. Close neighbour. Cllrs Bladon, Officer and Staveley, item 12 – Village Hall. Cllr Bladon is Trustee and Cllrs Officer and Staveley are committee members. All have dispensations to speak and vote on this item to the next election.	
3.	21/21 – To approve the minutes of the previous meeting held on 12th January 2021. It was resolved that the Minutes of the Parish Council Meeting held on 12/1/21 be approved and adopted as a true record. Cllr Bladon will sign, scan and send to the clerk.	
4.	22/21 – Questions from members of the public – the two members of public present wanted to speak on item 5.2.	
5.	<p>23/21 – Planning and Enforcement</p> <p>5.1 General Report and update on applications / decisions from Harborough District Council</p> <ul style="list-style-type: none"> • 21/00004/TCA - Works to trees - Jasmine Cottage Shangton Road Tur Langton Leicestershire LE8 0PN – to note permitted. • 20/01965/TCA – works to trees (fell), land north of Smiths Cottage, Shangton Road, TL – to note permitted. • 20/02047/FUL – erection of a single storey extension to coach house to form garden gym, Langton House, Main Street, TL – to note permitted. • 20/020281/LBC – erection of a single storey extension to coach house to form garden gym including the formation of a doorway from the coach house lobby, Langton House, Main Street, TL – to note permitted. • 21/000171/TCA – Works to trees (fell), Carpenters House, Main Street, TL – to note permitted. <p>5.2 Pre-application discussion – The Brambles, Shangton Road, Tur Langton</p> <p>Cllr Bladon moved to the waiting room for this item and Cllr Officer (Vice Chair) took over the chair.</p> <p>The two members of the public (the landowners) were present to answer questions about their proposed planning application. It was noted that the meeting was not quorate at this stage, however this was an information sharing session and no decisions are to be made at this stage.</p> <p>Cllr Officer suspended the agenda and opened the meeting to the public for the following:</p>	

Drainage – Cllrs raised a concern that the bottom of the hill floods and asked what arrangements are to be made to prevent flooding. Response: Drainage has not been considered yet. There has been a flood mapping exercise which identified that whilst water does gather in the field it does not gather in the proposed development site. They will take this away and see if they can put something in to prevent flooding. They will consider using permeable material for the driveway and / or adding drainage off the field.

Refuse collection – Cllrs asked whether it is intended to have a turning circle for refuse lorries? Response that it is the intention to have the bins taken to the top of the drive.

Massing – noted that the proposal is for four houses and to build behind the next-door property, not fronting the highway. Request for clarity about the guidance received from Harborough District Council (HDC) planners. Response:

- HDC want a linear arrangement which reflects the Neighbourhood Plan (NP) and for the development to be part of the village. HDC do not want it to be a satellite development and so requested that the houses be brought back towards the studio of the Brambles. The proposal therefore includes a small, paved area between the existing house and the new development. The landowners suggested a garage behind the next-door property instead of a house but HDC were adamant they want to see the houses grouped in the same line.
- HDC want the first house to be prominent when driving into the village towards the 30mph sign in order to slow traffic down. For this reason, a bay window has been added to the first house. HDC cited similar developments in Hallaton and Medbourne.
- Number of houses – the landowners said that the proposed four houses (one 4-bedrooms and three 3-bedrooms) complies with the NP, which sets a maximum of four houses and asks for smaller houses rather than bigger ones. Reducing the size of the houses results in putting more in. They have been approached by two separate people with children at Church Langton School interested in 3-bedroomed houses and so there is a local need. They have also been advised that they need to have four houses to be viable.

Design – The landowners are open to change in relation to design. HDC want each house to be different and to reflect design of other houses in the village, so the design of the front of each house is replicated from another house in the village.

Speed Survey – the landowners have been advised that Leicestershire County Council (LCC) are recommencing speed surveys from 15/3/21 and so it is hoped this will be done shortly. As the point of access to the development is at the 30mph sign, LCC need to assess the speed of vehicles coming out of the village to establish if they are still travelling at 30mph as they approach the sign or if they are starting to speed up to see if they need to add more signage.

There was also a discussion about the possibility of adding flower boxes to the speed signs and the PC advised funding is being built up towards such a project.

Cllr Officer thanked the members of the public and they left the meeting at this point.

Cllr Officer closed the meeting to the public and resumed the agenda.

Cllr Bladon moved from the waiting room and resumed the chair.

5.3 Enforcement.

The following enforcement cases at HDC were noted with updates from HDC Enforcement Officers:

- 20/00237/COMS – change of use of agricultural building notified under 18/00746/PDN, not exactly in accordance. New unauthorised development residential curtilage extended and marked out incorrectly. Use of other buildings on site. Land north of Trafford House, The Orchard and the Cottage, Kibworth Road, Tur Langton – Alleged breach of planning for part Q COU. HDC update – the owners have been asked to

	<p>confirm if they have made the necessary changes and HDC are waiting to hear back from them. As soon as possible HDC will carry out a site visit.</p> <ul style="list-style-type: none"> • 20/00091/COUS – alleged change of use of agricultural land into open storage use and for sheds, compounds etc, The Manor, Main Street, Tur Langton. HDC update – the planning application is still invalid as additional information and clarification of the plans has been requested. • 20/00444/COUS – change of use of one of the units as a dog grooming business, Manor Farm, Tur Langton. HDC update – the owners have been asked to submit a planning application and a deadline has been given. • 20/00489/ADVS – sign / advert for Manor Farm erected in a field near to Tur Langton – HDC update – the advert has been taken down, but the frame remains in situ and the owners have been asked to remove this. 	
6.	<p>24/21 – Clerk’s Report including Year Plan and LRALC update</p> <p>Year Plan – noted as circulated.</p> <p>LRALC</p> <ul style="list-style-type: none"> • Newsletter February 2021 – noted: virtual meetings legislation and banking issues. • NALC Legal Update February 2021 • Jackie Weaver case – LRALC feedback. <p>Leicestershire County Council (LCC)</p> <ul style="list-style-type: none"> • Monthly funding bulletins February and March 2021 • New Environmental Partnership Officer – Roseanna Burton • LCC Local Council Climate Action Survey and Climate Action Support slides • Litter picking heroes offered support • Cycling and Walking Strategy • Trading Standards Newsletter February 2021 • Parishes and Communities Winter Newsletter <p>Harborough District Council (HDC)</p> <ul style="list-style-type: none"> • Community Governance Review – HDC considered the final recommendations of the Community Governance Review Committee and no change is to be made to the boundary between Tur Langton and East Langton parish boundaries. • Parish Carbon Calculator • Harborough Warmer Homes • HDC Newsletters January, February and March 2021 <p>SLCC – Clerk Magazine March 2021</p> <p>Clinical Commissioning Groups in Leicester, Leicestershire and Rutland Covid-19 vaccination survey</p> <p>St Luke’s Hospital – Directory</p> <p>Environment Agency – Routine Maintenance Factsheet.</p>	
7.	<p>25/21 – Reports and updates from</p> <p>7.1 County Councillor - none</p> <p>7.2 District Councillors – none</p> <p>7.3 Police – Harborough Police Newsletters February and March 2021</p>	

8.	<p>26/21 – Insurance</p> <p>8.1 Review of Fidelity Guarantee Insurance. The renewal sum insured is £25,000, excess £100 each and every loss, all members and employees are covered. It was resolved that this cover is adequate.</p> <p>8.2 Review of Insurance Cover and to agree renewal with Zurich Insurance. Councillors reviewed the cover in the renewal insurance document and agreed that it is adequate. It was resolved to renew the insurance with Zurich Insurance for the period 10/4/21 to 9/4/22 at £257.60</p>	
9.	<p>27/21 – Review of Community Response Plan</p> <p>Leicestershire Resilience Partnership have asked for the reviewed plan to be submitted to them by 19/3/21. The clerk and Cllr Bladon have updated the plan which was circulated. The electrician is no longer available, and Cllr Officer will see if he can find another volunteer. With this possible addition it was resolved to adopt the Community Response Plan as circulated</p>	Cllr Officer
10	<p>28/21 – To review and adopt:</p> <p>10.1 Asset Register It was resolved to adopt as circulated with no changes.</p> <p>10.2 Risk Assessment It was resolved to adopt as circulated with no changes.</p>	
11.	<p>29/21 – Finance</p> <p>11.1 RFO Report including update on payments not previously minuted:</p> <p>Section 137 Expenditure: Limit for 2021-2022 - The appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2021-22 is £8.41.</p> <p>Payments since last meeting</p> <p>From list 29/1/21 – Clerk Salary and Homeworking Allowance January 2021 - £186.16 26/2/21 – Clerk’s Salary and Homeworking Allowance February 2021 - £186.16</p> <p>Other payments 22/2/21 - Public Works Loan Board repayment - £1,671.87 (Direct Debit) To note Namecheap email domain renewal authorised at meeting 12/1/21 at \$24.78, reimbursement to clerk once exchange rate applied - £18.81.</p> <p>11.2 To approve bank reconciliation to 3/3/21 Payments to 3/3/21 - £14,375.66 Receipts to 3/3/21 – £13,726.85 Balance at 3/3/21- £10,668.27 It was resolved to approve bank reconciliation as circulated.</p> <p>11.3 To approve list of payments arising on a regular basis for 21/22 year It was resolved to approve this list as circulated.</p> <p>11.4 To approve Internal Auditor for 20/21 year It was resolved to appoint LRALC Internal Audit Service for the 20/21 year.</p>	

	<p>11.5 To approve for payment:</p> <p>11.5.1 LRALC Internal Audit Service - £170.00</p> <p>Resolved approved.</p> <p>11.5.2 2Commune email domain and management to 18/3/23 - £120 + VAT</p> <p>Resolved approved.</p> <p>11.5.3 Merton College for Village Hall Rent - £500.00</p> <p>Resolved approved.</p> <p>11.5.4 Chairs Allowance</p> <p>Resolved approved - £30.00.</p> <p>11.6 HSBC Account update</p> <p>Advice has been received how to increase the daily internet payment rate, a form has been completed and signed by Cllr Bladon and the clerk and the result is awaited.</p>	
12	<p>30/21 – Village Hall</p> <p>12.1 General Update</p> <ul style="list-style-type: none"> • There is no change to the balance of the Loan Account - £260.48 • The work is complete in terms of construction, there is still some painting work outstanding. <p>12.2 To approve purchase of cooker</p> <p>To following were considered:</p> <ul style="list-style-type: none"> • Beko KDVC100K 100 cm Electric Range Cooker with ceramic Hob - AO - £729.00 free delivery • Kenwood CK418 90cm Electric Ceramic Range Cooker – Black and Crome - Currys - £749, free delivery • Belling Cookcentre90E 90 cm Electric Range Cooker with Ceramic Hob – Stainless Steel - AO - £979, free delivery <p>It was resolved to purchase the Kenwood CK418 90cm Electric Ceramic Range Cooker from Currys, £749.00 including VAT. Clerk to purchase and claim reimbursement. Funding to come from Loan Account and balance from Village Hall reserve in main budget. This empties the Loan Account.</p> <p>This service is to be gifted to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976)</p> <p>12.3 To approve payment to J.E.D. Design Ltd - £2,000 + £400 VAT = £2,400</p> <p>It was resolved to approve this payment</p>	Clerk
13	<p>31/21 – Assets</p> <p>13.1 Health and Safety Check of Assets</p> <p>No problems identified following inspection.</p>	

	<p>13.2 Maintenance of Noticeboard Cllr Bladon reported that she is hoping to do this work over the Easter break</p> <p>13.3 Seat by Village Hall – Cllr Officer reported that the dangerous boards have been removed. The estimated cost of replacing each slat is £50.00. A cheaper price is being sought; it may be possible to use oak.</p>	<p>Cllr Bladon</p> <p>Cllr Officer</p>
14	<p>32/21 – Highways</p> <p>14.1 General Report - none</p> <p>14.2 Snagging list</p> <ul style="list-style-type: none"> • Hedge behind road sign on Cranoe Road to be monitored, this is not a problem at present. • 30 mph sign fallen off coming from Market Harborough on B6047 on righthand side and crooked sign on other side of road – work completed. • Sign on Cranoe Road which has been hit and is at the wrong angle – work completed. • Pothole on Cranoe Road – work completed. <p>14.3 Dog Fouling No update at present.</p> <p>14.4 Pavement Parking – this is still a problem and will be highlighted in the newsletter.</p> <p>14.5 Footpaths</p> <ul style="list-style-type: none"> • Problems on footpath B11 going towards The Mere reported to LCC. Status noted as “pending”. • Noted that footpaths in general are muddy to due to weather. 	
15	<p>33/21 – Grass Cutting update</p> <ul style="list-style-type: none"> • The updated Grass Cutting Specification and map have been sent to contractor. • Contractor’s Waste Carrying Licence has been checked and is current. Public Liability Insurance still awaited from contractor. Clerk to check with LCC whether £5 million cover will be adequate. 	Clerk
16	<p>34/21 – Community Engagement</p> <ul style="list-style-type: none"> • Newsletter – to be done for the end of March. • Requirement to co-opt a new councillor – to be included in next Newsletter. There is already a notice on the noticeboard 	
17	<p>35/21 – To approve the dates of next meetings and items for next agenda</p> <p>Next meetings: 11/5/2021 Annual Parish Council meeting 13/7/2021 Full Parish Council Meeting 7/9/2021 Full Parish Council Meeting</p>	

Meeting was closed at 21.28 p.m.