



**Minutes of the Parish Council Meeting held at the Village Hall Tur Langton
7th November 2017 at 7.30 p.m.**

Present: Cllr. T Bladon, Cllr P Officer, Cllr C Weston
PC Steve Winn

In attendance: Alison Gibson, Clerk

		Action
1.	125/17 – Apologies for Absence – Cllr K Briggs , Cllr J Haynes, family commitments – resolved to accept apologies District Cllr C Holyoak	
2.	126/17 – Declarations of disclosable pecuniary interests and granting of dispensations – none	
3.	127/1717 – To approve the minutes of the previous meeting held on 24th October 2017 Resolved that the Minutes of the Parish Council Meeting held on 24/10/17 be approved and adopted as a true record.	
4.	128/17– Questions from members of the public – none present	
	Resolved to change the running order of the agenda to consider item 8 next	
	129/17 Agenda item 8 – Police Report - PC Steve Winn The village suffered four crimes over a three month window. One was the theft from a works van, which is a force wide issue which seems to be tailing off now. The other three were burglaries linked by the MO that the rear doors of each property were attacked. This fits with a regional crime trend and a targeted approach by the offenders. A lot of work is going into the investigations and arrests have been made, resulting in a dramatic decrease in recent weeks of this type of crime. Crime Prevention, aim to make it more difficult for the criminals and to make oneself less of a target: <ul style="list-style-type: none"> • If you have an alarm set it • If you have lockable gates, windows and doors then lock them • If you have lights and CCTV ensure they are all working and operational. CCTV is a great crime prevention tool but don't feel you have to spend money to keep your house safe. • Be aware of possible weak points such as access to the rear of the property and blind spots. • On dark nights if you are not expecting guests and the door is knocked don't feel you have to answer it. Shout through the door to determine who they are. If you don't know them then don't answer. You are under no obligation to answer the door and if its law enforcement demand to see identification 	
5.	130/17 – Clerk's Report including Year Plan and LRALC update 5.1 Year Plan – noted as circulated 5.2 LRALC Update <ul style="list-style-type: none"> • Legal Briefings on Payments of Fees to Information Commissioner's Office and Processing of Personal Data – both relate to the GDPR • Briefing on extending disqualification criteria for councillors, consultation ends 8/12/17 • Leicestershire Local Access Forum, re identifying local footpaths which are not fully registered as public by the Highways Authority. Noted this does not apply to TL 5.3 HDC <ul style="list-style-type: none"> • Clerk attended the first part of the HDC Annual Liaison Meeting 1/11/17 • Awareness event / meeting with local police and Community Safety Team, 25/1/1/8 5.4 LCC - Disbanding of Highways Forums and new arrangements for petitions 5.5 SLCC – Clerk Magazine November 2017 – relevant points noted	

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6	<p>131/17 – To Review and Adopt 6.1 Complaints Procedure – resolved no changes 6.2 Achieving Transparency Document – resolved to approve as circulated 6.3 Media Policy – resolved no changes 6.4 Asset Register to include phone kiosk – resolved to approve as circulated</p>	
7	<p>132/17 – Reports from 7.1 – District Councillors - none 7.2 – County Councillor – none</p>	
8	133/17 – Police Report – see above	
9	134/17 – Neighbourhood Planning – work is continuing on Regulation 14 Consultation responses before a draft can be considered for adoption. It is proposed to reduce the number of housing sites to two and to remove the phasing element, instead introducing a review in five years.	
10	135/17 – Village Hall - Update from the Village Hall Committee – it has been decided to stop hiring the hall out to anyone until the after the refurbishments. The Parish Council will continue to use it for meetings for the time being.	
11	<p>136/17 – Highways 11.1 Grass Cutting 11.1.1 To note cuts in October – two cuts confirmed 11.1.2 Review of grass cutting over season and to decide whether any additional cuts are needed – It was resolved to request one more cut</p> <p>This is the last of a three year contract with the current contractor. Quotations will be obtained in order to award the grass cutting contract from the 2018 season at the January meeting</p> <p>.4 Dog Mess – concerns are still being raised about this along Main Street. It was raised in the last newsletter and a watching brief will be kept. The clerk will bring a sign from HDC to the next meeting for consideration</p> <p>.5 Snagging list – see Appendix 1</p> <p>.6 Footpath at The Manor – on Planning Application 17/01478/FUL, which the council considered at the last meeting, it was noted that footpath B7 runs through the development site. It was noted that the footpath has been redirected and so the council does not wish to complain about this, however the clerk will contact HDC planning to ask them to clarify what action is being taken about this.</p>	<p>Clerk</p> <p>clerk</p>
12	<p>137/17 – Planning and Enforcement 12.1 Planning update – no decisions from HDC since the last meeting 12.2 Enforcement – entrance roads at The Manor – it was noted that two new entrances are being signposted into The Manor. These have been in use previously for agricultural access but trees have been cleared to make the entrances more prominent. To be investigated further with a view to referring to HDC Enforcement. 12.3 Enforcement – signage in the village – it was noted that there are advertising signs for businesses at The Manor on The Green and outside the Village Hall which do not have planning permission. Clerk to write to the Business Manager at The Manor to request that they arrange for all unlicensed signs to be removed and to invite them to contact the council if they would like to discuss how businesses at The Manor can publicise themselves in a way that is acceptable to all. Signage at the pub also to be reviewed.</p>	clerk
13	<p>138/17 – Finance</p> <ul style="list-style-type: none"> • Noted that VAT refund claimed £1,485.06, not yet received. This includes some from current 2017/18 year. • 4Counties Ground Maintenance Ltd invoice for grass cutting September 2017, 2 cuts @ £50 +VAT a cut received and paid, authorised 24/10/17, minute 122/17. <p>13.1 2017/18 accounts – to receive and approve updated accounts / reconciliation to 3/11/17 – resolved to approve as circulated</p> <p>13.2 Citizen’s Advice Bureau – letter received requesting funding. It was resolved not to support again this year</p> <p>13.3 To approve for payment:</p> <ul style="list-style-type: none"> (i) Clerk’s salary and Home Working Allowance for November 2017 - £168.83 – resolved approved (ii) 4Counties Ground Maintenance for grass cutting in October (and November if appropriate) - £50 + VAT a cut - Resolved approved pending invoice and verification of cut in November if appropriate. 	

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14	139/17 – Budget / Precept for 2018/19 – the first draft was circulated with associated notes. Councillors requested to give feedback for incorporation into a final draft to be approved at January meeting.	Cllrs
15	140/17 – Website – purchase of Domain Name and subscription to Wix Site Cllr Bladon, Cllr Officer and the clerk will meet on 5/12/17 to arrange this. It has already been resolved on 9/5/17 (minute 62/17) to purchase domain name www.turlangton-pc.org.uk at cost of £72.91 + VAT for 10 years and purchase the most basic (Connect Domain) package at £67.68 (including VAT), exact costs may vary depending on the prices on the day this is completed. Payment will be made by internet banking, clerk to set up payment, Cllr Bladon to approve. Cllr Officer's presence will enable the two signature rule to be adhered to as closely as possible.	Cllr Bladon / Cllr Officer / Clerk
16	141/17 – Emergency Plan – the draft was reviewed and a plan agreed to fill gaps in information. It was agreed to include the location of the Defibrillator and that there is a first aid box in the Village Hall. More volunteers may come forward in response to an article planned for the next newsletter. John Brown from the Local Resilience Forum has seen the draft and is happy with progress. He will arrange for the Emergency Grab bag to be delivered over the next few weeks. Table 8, which is the Emergency Kit list, cannot be completed until the contents of the grab bag are known. A road map and Local OS map plus a copy of the electoral roll will need to be included. Storage location also to be agreed and noted.	Cllr Weston / Cllr Briggs
17	142/17 – Repairs and maintenance – no problems noted on notice board, seats, defibrillator or phone kiosk	
18	143/17 – Community Engagement – Newsletter. It was agreed to delay the November edition to the middle of December, copy to be sent to Cllr Briggs by 8/12 for publication 15/12. The crime prevention advice from PC Winn to be included plus the new website address (15 above).	Cllr Briggs
19	144/17 – To confirm the dates of the next meeting(s) and items for next agenda 9/1/18 at 7.30 p.m. 13/3/18 at 7.30 p.m.	

Appendix 1 - Minutes of meeting 7/11/17

Agenda item 11.3 – Snagging list

	Issue and date reported	Progress – <i>updates for this meeting in bold italics</i>
1.	<p>30 mph sign is missing, B6047 (coming from Billesdon on LHS) The 50 mph sign as leaving the village is in place.</p> <p><i>Originally reported incorrectly Oct 2016 as 30mph sign wrong way round</i></p>	<p>18/10/17 - Email from Adam Hill, LCC planned to visit sign during that week and will then re-order the relevant materials and arrange a gang to install works</p>
2.	<p>Missing chevron on B6047 proceeding from Church Langton towards Tur Langton approximately 50 metres after the pond on the right hand bend, situated on the exit of the bend just after the field entrance.</p>	<p>Reported 14/3/17 – reference FS14059394 8/6/17, Adam Hill, LCC, asked for the specific location and if possible an image from google maps. 7/11/17 – Cllr Weston has provided two photographs which will be forwarded to LCC</p>