



Cllrs J Anderson, T Bladon, D Molyneux, P Officer and C Staveley are summoned to the
Annual Parish Council Meeting of Tur Langton Parish Council
Tuesday 14th May 2024 in Tur Langton Village Hall at 7.30 p.m.

AGENDA

1. To elect a Chair of the Council
2. To receive Chair's Declaration of Office or to decide when it shall be received
3. To elect a Vice Chair of the Council
4. To receive apologies for absence
5. Declarations of disclosable pecuniary interests and granting of dispensations.
6. To approve and sign the minutes of the previous meeting held 12th March 2024
7. Public comments and comments on items on the agenda
8. Clerk's Report, including Year Plan, LRALC update
9. Reports and updates from 9.1 County Councillor 9.2 District Councillors 9.3 Police Update
10. To appoint members to undertake: 10.1 Spot checks during grass cutting. 10.2 Checks of Street Furniture 10.3 Checks of Account reconciliations 10.4 Defibrillator Checks
11. Finance and Audit 23/24 (1) 11.1 To approve Accounts Reconciliation to 31/3/24 and note payments and receipts to 31/3/24 not previously minuted. 11.2 To accept final List of Payments Arising on a Regular Basis for 23/24 year. 11.3 To approve and sign Exemption Certificate 11.4 To receive and note Internal Auditor's Report 11.5 To approve and sign Annual Governance Statement
12. Finance and Audit 23/24 (2) 12.1 To approve and sign Accounting Statement 12.2 To received and consider Explanation of Variances 12.3 To receive and consider breakdown of reserves held. 12.4 To agree the dates for the Period of Public Rights
13. Finance 24/25 Year 13.1 RFO Report and to note payments from 1/4/24 not previously minuted. 13.2 To receive and accept decisions made by delegated authority. 13.3 To approve List of Payments Arising on a Regular Basis for 24/25 Year

<p>13.4 Review of Budget taking into account actual figures carried over at 31/3/24</p> <p>13.5 To agree Internal Auditor for 24/25 Year</p> <p>13.6 Review of Bank Mandate and Signatories</p> <p>13.7 To approve for payment:</p> <p>13.7.1 Tur Langton Village Hall, room hire for meeting 14/5/24 - £5.00.</p> <p>13.7.2 LRALC and NALC Subscription - £263.66</p> <p>13.7.3 SLCC Subscription - £144.00</p> <p>13.7.4 Cllr Bladon reimbursement for purchases for Memorial Garden - £182.90</p> <p>13.7.5 Cllr Bladon reimbursement for advert in Kibworth Chronicle for clerk vacancy - £75.00</p>
<p>14. Planning</p> <p>14.1 General Report and update on applications / decisions from Harborough District Council</p> <p>14.2 Enforcement</p>
<p>15. Review of Neighbourhood Plan – Cllr Officer</p>
<p>16. To review and adopt</p> <p>16.1 Code of Conduct</p> <p>16.2 Standing Orders</p> <p>16.3 Financial Regulations</p> <p>16.4 Internet Banking Policy</p> <p>16.5 Data Protection Policy / Privacy Notice and Consent Form</p> <p>16.6 Subject Access Request Policy</p> <p>16.7 Data Breach Policy</p> <p>16.8 Data Management and Information Security Policy</p> <p>16.9 Policies and Procedures for handling requests for information</p> <p>16.10 Document Disposal and Retention Policy</p> <p>16.11 Scheme of Delegation</p> <p>16.12 Councillor Vacancy Policy</p>
<p>17. Recruitment of new clerk - update</p>
<p>18. Highways</p> <p>18.1 General Report</p> <p>18.2 Speedwatch</p> <p>18.3 Snagging List</p> <p>18.4 Footpaths</p> <p>18.5 Grass cutting update.</p>
<p>19. Flooding</p>
<p>20. Trees</p> <p>20.1 Tree Warden</p> <p>20.2 List of Important Trees</p>
<p>21. Assets</p> <p>21.1 Health and Safety Check of Assets – Cllr Staveley</p> <p>21.2 Notice Board – Cllr Bladon</p>
<p>22. Village Hall Memorial Garden update</p>
<p>19. Website</p> <p>19.1 History Page</p> <p>19.2 New Accessibility Requirements from October 2024</p>

Date 9th May 2024

20. Community Engagement - Newsletter
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21. To confirm the dates of next meetings and items for next agenda
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Members of the public and press are welcome to all Council meetings. For further information relating to agenda items, please contact the clerk to the Council.

Alison Gibson - Clerk to the Council