



**Minutes of the Parish Council Meeting held at The Brambles, Shangton Road, Tur Langton  
11<sup>th</sup> September 2018 at 7.30 p.m.**

Present: Cllr K Briggs, Cllr P Officer, Cllr C Weston.

In attendance: Alison Gibson, Clerk

Note about venue – the venue for this meeting was the home address of one of the councillors. This was a last minute change and the council recognises that this is not good practice, however the only way the meeting could be quorate was to hold it at this address and it was not possible to organise another meeting in time to meet certain deadlines.

Action

1.	<b>89/18 – To agree chair for this meeting It was resolved that in the absence of Cllr Bladon, Cllr Officer should chair this meeting</b>	
2.	<b>90/18 – Apologies for Absence – Cllr T Bladon, family commitments, Cllr J Haynes, on holiday, Cllr P Officer, work commitments. It was resolved to accept the reasons for absence District Councillor P King</b>	
3.	<b>91/18 – Declarations of disclosable pecuniary interests and granting of dispensations – none</b>	
4.	<b>92/18 – To approve the minutes of the previous meeting held on 10<sup>th</sup> July 2018 Resolved that the Minutes of the Parish Council Meeting held on 10/7/18 be approved and adopted as a true record.</b>	
5.	<b>93/18 – Questions from members of the public – none present</b>	
6.	<p><b>94/18 – Clerk’s Report including Year Plan and LRALC update</b></p> <ul style="list-style-type: none"> <li>• <b>Year Plan</b> – noted as circulated</li> <li>• <b>LRALC update</b> <ul style="list-style-type: none"> <li>○ Newsletter no 4 – circulated - New course – Planning for the Medium Term, 5/11/18 / Administration of Community Funds and Grants / Charles Arnold Baker new edition out shortly – agreed to explore sharing cost with ELPC / Data Protection and Council papers / Community Centre and Village Hall Grants, information circulated</li> <li>○ Executive Committee Annual Report – circulated</li> <li>○ 2019 Elections – LRALC are to run workshops.</li> </ul> </li> <li>• <b>Harborough District Council</b> <ul style="list-style-type: none"> <li>○ Event – Planning for a Healthier community and improved facilities, 3/10/18</li> <li>○ HDC s Annual Liaison meeting 7/11/18 at LGS, clerk to attend</li> <li>○ Houses in multiple occupation – request from HDC Environmental Health Officer, for details of any such properties which now need to be licenced. No properties meeting the definition identified in TL.</li> </ul> </li> <li>• <b>Leicestershire County Council</b> <ul style="list-style-type: none"> <li>○ Clerk will be attending LCC Clerks’ Quarterly Operational meeting at Anstey 8/10/18</li> <li>○ Superfast Broadband – communication received from India Cocking, LCC Communications and Engagement Officer. She is currently overlooking promotional materials for parishes to promote new broadband provision and offering to meet with PCs to discuss how to best promote the project. Agreed to invite her to next meeting</li> <li>○ LCC Annual Liaison meeting 9/7/18 – all documents circulated. Emphasis on Unitary Authority</li> </ul> </li> <li>• <b>SLCC</b> - Clerk Magazine September 2018 – details of contents circulated</li> <li>• <b>Unitary Authority</b> - press release from District and Borough Council Leaders - <a href="http://www.blaby.gov.uk/news-and-events/press-releases/2018-press-releases/unitary-authority-joint-statement-by-council-leaders">http://www.blaby.gov.uk/news-and-events/press-releases/2018-press-releases/unitary-authority-joint-statement-by-council-leaders</a></li> </ul>	<p align="center"><b>Clerk</b></p> <p align="center">clerk</p>



	offer.	
13.	<p><b>101/18 – Neighbourhood Plan</b></p> <p><b>13.1 Update</b> – HDC has confirmed that their validation check has been completed successfully. The regulation 16 Consultation is now taking place from 22/8/18 to 3/10/18</p> <p><b>13.2 To agree Inspector</b> – HDC has forwarded the CVs and responses of interest from two potential inspectors – Rosemary Kidd and Martin Lee. Following review of the information it <b>was resolved to select Martin Lee.</b> Clerk will inform HDC</p>	clerk
14.	<p><b>102/18 – Planning and Enforcement</b></p> <p><b>General Report:</b></p> <p><b>HDC Local Plan Examination</b> – Planning Inspector Jonathan Bore has been appointed to conduct an Examination into soundness and legal compliance of the Plan. Hearing Sessions will commence 2/10/18 at HDC. If content to rely on the original representations TLPC has submitted there is no further action necessary.</p> <p><b>Changes to HDC planning committee procedures</b> – noted, can be viewed on HDC website.</p> <p><b>14.1 Update on decisions from HDC and outstanding planning applications</b></p> <p><b>Decisions received since last meeting</b></p> <ul style="list-style-type: none"> <li>• No decisions since last meeting</li> <li>• <b>17/01644/FUL</b> – Extension of access track to form car park, The Manor, TL – still pending consideration. Archaeological Written scheme of Investigation now on HDC Planning Portal along with LCC Principle Archaeologist comments. Noted that Archaeology Warwickshire will be doing the programme of investigation and (3/9/18) were negotiating with The Manor to access the site.</li> <li>• <b>17/01478/FUL</b> – Shipping containers, The Manor – still pending consideration, no new documents since last meeting</li> </ul> <p><b>14.2 To agree response to the following planning application</b></p> <p><b>18/01441/FUL - Erection of a double garage with habitable accommodation above - The Coach House Shangton Road Tur Langton Leicestershire LE8 0PN – it was resolved to respond that the roof shape is not in keeping with the character of the houses in Tur Langton</b></p> <p><b>14.3 Enforcement – unauthorised signage in village</b> – meeting to took place between Cllr Bladon / clerk and representatives from The Manor 8/8/18 and notes were circulated. It was noted that the current A Boards do not have planning permission and could be subject to enforcement action from HDC. It was suggested that The Manor consider applying for permission for further signage and sites were discussed by the Village Hall, near the Bull's Head development and by the back end of The Manor. TLPC does not have funding for such signs and the Manor did not see any problems with funding this. The Manor undertook to do some initial sketches for the parish council to discuss at this meeting; however these have not yet been received. It was agreed to discuss further once sketches received.</p>	
15.	<p><b>103/18 – Consultations</b></p> <p><b>15.1 Proposed merger of Kibworth Medical Centre and Two Shires Medical Practice</b> Consultation letter circulated. Kibworth Harcourt PC (KHPC) has written to Parish Councils asking if they would be interested in a joint approach, raising concerns over lack of transparency and hard facts, that staffing levels may not be sustainable and lack of patient choice post-merger. <b>It was resolved to write to KHPC agreeing to a joint approach and supporting these concerns.</b></p> <p><b>15.2 National Highways and Transport Survey – response agreed</b></p>	
16.	<p><b>104/18 – Hanbury Charity Representative</b> – notification has been received that Dr Sue Hills has resigned from the post of TLPC's nominated trustee on the Board of Hanbury Charity. The charity is now seeking from TLPC a replacement nominee to join the board. The nominee is not the parish council's representative and any views put forward by the nominated trustee should be a personal view. The current board would need to agree an appointment. Copy of Charitable Scheme and Charity Commission Guidance Document held. Dr Hills is happy to talk to any prospective trustee about what the job entails and the current chair, Derek Hewitt, is also happy to give advice.</p> <p><b>Agreed action – Cllr Briggs will take to Dr Hills thanking her for representing TLPC for the</b></p>	Cllr Briggs

	<b>last seven years and to find out more to put together an article for the next newsletter.</b>	
17.	<p><b>105/18 – Finance</b></p> <p><b>17.1 Responsible Financial Officer / Clerk report</b></p> <ul style="list-style-type: none"> <li>• <b>Referendum Principle Ruling</b> – the Government intends to continue the deferral of setting referendum principles for town and Parish Councils but encourages Parish Councils to continue to take all necessary steps to mitigate the need for council tax increases. The Government will continue to keep this area under active review.</li> <li>• <b>16.1.4 LRALC Internal Audit Service</b> – LRALC has notified all councils which have signed up to their Internal Audit Service (which includes TLPC) that our internal audit service is “LRALC Internal Audit”, not a named individual auditor. Once allocated our Internal Auditor for 2018-19 will contact the council directly, unless required sooner this will be later this year. TLPC fulfils the requirement for every council to have an internal auditor by virtue of having signed up to LRALC Internal Audit Service</li> <li>• <b>Precept 2019/20</b> – HDC are hosing precept information events on 30/10/18. Clerk to attend. Details of Parish Council Precept setting timeline circulated</li> </ul> <p><b>17.2 Approval of 2018/19 accounts bank reconciliation to 6/9/18 – resolved approved as circulated</b></p> <p><b>17.3 Review of Budget</b> – a revised budget for 2018/19 with associated notes was circulated which should be read in conjunction with these minutes. <b>It was resolved to adopt the revised budget as circulated</b></p> <p><b>17.4 To approve for payment</b></p> <p>(i) Clerk’s Salary and HWA August 2018 - £176.89 + £0.40 arrears from June and July = <b>£177.29 – resolved approved</b></p> <p>(ii) Clerk’s Salary and HWA for September 2018 - <b>£176.89 – resolved approved</b></p> <p>(iii) Clerk expenses</p> <ol style="list-style-type: none"> <li>a. Reimbursement travel from County Hall 9/7/18 LCC annual liaison meeting £5.04 (outward journey expenses claimed from ELPC)</li> <li>b. Reimbursement encrypted memory stick - £9.00</li> </ol> <p><b>Total £14.04 – resolved approved</b></p> <p>(iv) Leicestershire Gardens for cut in 2/7/18 - <b>£60.00 (no VAT) – resolved approved</b></p> <p>(v) Leicestershire Gardens for cuts in August and September 2018 up to date of meeting) pending receipt of invoice. No cuts noted in August. Deferred to authorise cuts in September to next meeting when full details of cuts known</p>	clerk
18.	<b>10618 – Repairs and Maintenance</b> – no problems reported.	
19.	<p><b>87/18 – Community Engagement</b></p> <p><b>19.1 Newsletter</b> - it was agreed to make the next edition end October / beginning November to include articles on:</p> <ul style="list-style-type: none"> <li>• Village Hall update, including promoting Lotto / Lotto win – Cllr Officer</li> <li>• Hanbury Charity Trustee – Cllr Briggs</li> <li>• Neighbourhood Plan – appointed Inspector</li> <li>• Beer Festival – Cllr Officer</li> </ul>	Cllrs Briggs / Officer
20.	<p><b>88/18 - To confirm the date of next meeting and items for next agenda</b></p> <p>20<sup>th</sup> November 2018 at 7.30 p.m. (venue to be confirmed) – change of date to accommodate Cllr availability</p> <p>8<sup>th</sup> January 2019 at 7.30 p.m. (venue to be confirmed)</p>	
	<b>Meeting ended 22.00 p.m.</b>	